

PROFESSIONAL AND TECHNICAL WRITING, CERTIFICATE (1797) - PENDING CPE APPROVAL FOR FALL 2025

Program Coordinator

The Graduate Certificate in Professional & Technical Writing offers current graduate students and non-degree seeking professionals an option for building their professional practices and writing portfolio, emphasizing the kinds of thinking, reading, and writing skills necessary for today's workplaces. The required introductory course, ENG 506: Introduction to Professional and Technical Writing, provides a foundation in the core theories and practices of technical and professional writing, culminating in a portfolio that showcases the student's abilities as a professional and technical writer. Elective options will allow students to develop workplace-relevant skills and professional writing materials in areas such as editing and publishing, writing and technology, document design, and grant writing. The certificate requires 9 credit hours and can be completed in as few as 2 semesters and is completable fully online.

1. Baccalaureate degree or higher, or equivalent international degree, from a regionally accredited institution of higher education.
2. Minimum cumulative grade point average (GPA) of 2.75 or greater on baccalaureate degree or equivalent international degree or minimum GPA of 3.0 on a degree higher than a baccalaureate or equivalent international degree.
3. Evidence of English proficiency (international students only)

Program Requirements (9 hours)

Code	Title	Hours
Core Courses		
ENG 506	Introduction to Professional & Technical Writing	3
Electives		
Two graduate professional & technical writing electives		6
ENG 401G	Advanced Composition	
ENG 402G	Editing and Publishing	
ENG 412G	Theories of Rhetoric and Persuasive Writing	
ENG 415G	Writing and Technology	
ENG 549	Special Topics in Professional & Technical Writing	
Total Hours		9