

# STUDENT SERVICES

## Campus Recreation & Wellness (<https://www.wku.edu/crw/>) (CRW)

Justin Cato, Director

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Raymond B. Preston Health and Activities Center, Office 20a

Phone: 270-745-6060; Fax: 270-745-2006

<http://www.wku.edu/crw/> (<https://www.wku.edu/crw/>)

The Department of Campus Recreation & Wellness is located in the Raymond B. Preston Health and Activities Center. "We connect, transform, and empower Hilltoppers to be lifelong learners through inclusive, holistic, experiential learning opportunities that enrich their overall well-being" expresses the mission of this office and one that is implemented by providing recreational and healthy lifestyle opportunities for the university community.

The Raymond B. Preston Health and Activities Center is a 126,000 square foot facility that opened in 1992. It houses six basketball/volleyball/badminton courts, six racquetball courts, two indoor tennis courts, a swimming pool, a fitness center containing cardiovascular, selectorized strength and free weight equipment, a suspended indoor running track, a dance studio, separate faculty/staff and student locker rooms, a multipurpose room, a smart classroom, a Health and Fitness Lab, an Outdoor Recreation and Adventure Center, a bike repair shop, and the Campus Recreation & Wellness Office.

Preston Center membership fees for all full-time students are included in their tuition during the fall and spring semesters. Part-time students carrying three or more hours may choose to pay for a membership (\$35.00) on a semester basis. Memberships are available for students' spouses and their children. Summer memberships are also available.

The Department of Campus Recreation & Wellness provides students, faculty, and staff an opportunity for participation in constructive recreational activities. These programs consist of recreational sports leagues, recreational free-play, sport club activities, instructional programs, fitness services, nutritional education, and fitness classes.

The intramural sport program is designed to give students the opportunity to compete in sports and games of their choice. Typical activities (subject to change year to year) included in these programs are badminton, basketball, canoe battleship, cornhole, dodgeball, flag football, futsal, pickle ball, soccer, softball, 3-point challenge, 3 on 3 hoops tournament, ultimate Frisbee, and volleyball. The faculty and staff at WKU may participate in the intramural sport program with a membership to the Preston Center.

The sport club program helps students develop a higher skill level in a particular sport or activity. Each club must be organized and motivated through students' interests and has a faculty advisor. Active sport clubs include billiards, fencing, lacrosse, rugby, soccer, and volleyball. Other sports can be represented if there is sufficient student interest.

The Hattie L. Preston Intramural Sports Complex, located two miles from campus on the corner of Campbell Lane and Industrial Drive, presents a significant addition to the Campus Recreation & Wellness facilities. Twenty-four acres were developed and include eight flag football fields, four softball fields and a combination soccer, rugby, field hockey, and lacrosse field. In the Fall of 2000, state of the art lighting, scoreboards

and irrigation systems were added. The centerpiece of the Sports Complex is the two-story field house, which has administrative offices, a lounge, scorekeeping areas, a concessions area, restrooms, and a storage area.

The Health & Fitness Lab, located in the Preston Center, provides clinical and educational services to students, faculty, and staff of WKU. The Health & Fitness Lab is staffed by degreed and certified fitness professionals, and trained students who are eager to help you address your personal health & fitness needs. The Lab provides all the fitness programming in the Preston Center including group fitness classes and various fitness assessments, exercise prescriptions, weight training orientations, and nutritional counseling and education services. Other programs offered are personal training, massage therapy, and instructional programs such as yoga, dance lessons, self-defense courses, boot camp programs, and much more! Stop by room 20a in the Preston Center to learn more or sign up for any of their services or check out their website at <https://www.wku.edu/crw/healthfitnesslab/>. (A separate fee is required for these services).

WellU® is the student wellness program at WKU that collaborates with other student services and programs on campus. It is designed to help students engage in services that promote healthy habits and success in the classroom and life in general. The Mission of the WellU® program is to unify student health promotion efforts at WKU. The WellU® program gives away scholarships and prizes every year to students for active participation. Check out this great opportunity at [www.wku.edu/awellu](http://www.wku.edu/awellu) (<https://www.wku.edu/awellu/>). The Student Wellness Program is located in the Health Services Building on campus adjacent to the Preston Center.

Hilltopper Nutrition's role is to educate and motivate WKU students, while collaborating with the community, concerning the importance of maintaining wholesome nutrition for their health. Hilltopper Nutrition provides the WKU campus with educational information covering a wide variety of nutrition-related topics and events. Students have access to healthy options all over campus to complement their demanding schedule. The Hilltopper Nutrition program works to provide healthier alternatives to everyday food choices and provide students with the necessary information to make smarter, healthier choices while on campus. Look for the Healthier Eating Guide all over campus to help identify healthier options with a meal swipe. Don't forget to check out our blog, Hilltopper Nutrition, for information on our favorite nutrition topics. Hilltopper Nutrition is located in the Health Services Building on campus.

The WKU Health Education & Promotion Program (HEP), located in the Health Services Building, provides health education and promotional programming to the student population by assisting in making behavioral changes that enhance all dimensions of health and wellness. Health Education and awareness is offered through a variety of services and programs allowing students to be successful at WKU and beyond. For more information about programs and services, please visit our website at: <http://www.wku.edu/hep/>, or email us at [healthed@wku.edu](mailto:healthed@wku.edu) (%20healthed@wku.edu).

The program targets other campus stakeholders/departments, peer health educators, interns, and community organizations to partner in providing educational forums/presentations, workshops, referrals, individual appointments, training programs, and resource materials to educate students. Topics include but are not limited to alcohol, stress and time management, sleep management, healthy relationships, sexual health, men's and women's health, cold and flu prevention, cancer, nutrition, exercise, mental health issues, tobacco and other drugs,

and healthy body image/eating disorders. The program incorporates theory and an evidence-based approach including multi-level prevention strategies such as research and data management, advocating for health environmental changes, providing free HIV testing and prevention counseling services, quit tobacco services, health communication campaigns/publications and more.

Student employment opportunities are available through the Department of Campus Recreation & Wellness in the following areas: receptionists, front desk attendants, facility supervisors, fitness center attendants, lifeguards, group exercise instructors, office assistants, personal trainers, health & fitness lab assistants, intramural and club sport supervisors, and sport officials. We also have employment in the areas of website design, data programming, public relations, and marketing.

Students interested in any aspect of the Campus Recreation & Wellness programs, services, and facilities may come to the Campus Recreation & Wellness offices to obtain information or may phone the office at 270-745-6060. The office is located in the Health and Fitness lab of the Preston Center and is open Monday through Friday from 8 a.m. - 4:30 p.m. Check us out on the web at [www.wku.edu/crw/](http://www.wku.edu/crw/) (<https://www.wku.edu/crw/>).

## Career Development (<https://www.wku.edu/career/>)

### Advising and Career Development Center (ACDC)

Wayne E. Simpson, Associate Director of Career Development

Downing Student Union, 2nd floor - Room 2001  
(270) 745-3095  
[careerhelp@wku.edu](mailto:careerhelp@wku.edu)  
Handshake: [www.joinhandshake.com](http://www.joinhandshake.com) (<https://www.joinhandshake.com/>)

Career development services for graduate students are provided by the Advising and Career Development Center (ACDC) to help students identify and reach their career and employment goals. The career team assists in preparing students for an ever-changing job market through resume and cover letter reviews, interview tips and skills, job and internship search tips, and career development presentations. Students are able to seek employment opportunities through Handshake, an online employment management software, as well as network with potential employers at career fairs and events offered throughout the academic year. All other services provided by the ACDC are specifically for undergraduate students. Contact Graduate Studies (<https://www.wku.edu/graduate/contact.php>) for additional graduate student service information.

## Center for Innovative Teaching & Learning (<https://www.wku.edu/citl/>) (CITL)

[citl@wku.edu](mailto:citl@wku.edu)  
Honors College & International Center  
(270) 745-2106

The Center for Innovative Teaching and Learning (CITL) supports the teaching and learning mission of the university. CITL collaborates with faculty to design content and courses that promote an active learning environment for students enrolled in traditional face-to-face instruction, flipped classrooms, blended/hybrid courses, and online courses and degree programs.

CITL identifies current and emerging instructional technologies and works with faculty and staff to incorporate these tools and innovations into curricular and co-curricular activities to promote student learning and engagement. CITL also offers an extensive array of professional development opportunities for the university community centered on teaching effectiveness, student learning and engagement, and the use and assessment of high impact practices. These training opportunities are delivered via professional learning communities, seminars, webinars, workshops, and more personalized training events for departments and units.

## Counseling Center (<https://www.wku.edu/heretohelp/>)

[counseling.center@wku.edu](mailto:counseling.center@wku.edu)  
Potter Hall 409  
(270) 745-3159

The Counseling Center at WKU provides the following services without assessing a fee or billing insurance: individual counseling services for currently enrolled students; educational programs for classes, organizations, and departments; consultation to faculty and staff regarding student mental health related behavior(s); referrals to psychiatrists, psychologists, and counselors outside of the university; and, crisis/emergency assistance for mental health related situations that arise on campus or in our community.

## WKU Online (<https://www.wku.edu/online/>)

WKU offers flexible pathways to degree attainment, allowing students to earn a complete degree online or choose to take a combination of face-to-face and online courses. Courses are delivered on the web in semester-based online classes and non-semester-based classes in the on demand format.

There are more than 1,700 courses available each year, and over 80 degree programs and certificates at the graduate and undergraduate levels. In addition, there are several degree programs that allow students to complete a significant portion of required courses online, offering additional options for flexibility within their program of study.

WKU Online also offers an on demand option that provides asynchronous online courses for students to pursue educational experiences outside the traditional college classroom. On demand courses are offered to help undergraduate and graduate students who, because of distance or time constraints, cannot participate in traditional on-campus or semester-based online courses. Over 100 web courses are available and WKU faculty teach all courses.

### Online Student Services

(270) 745-3028  
[online.success@wku.edu](mailto:online.success@wku.edu)

As a **WKU student**, you will have access to support services designed specifically for distance learners! Online Student Services provides students with access to support designed to help them succeed in reaching their educational goals. As an online learner, juggling college with work and other responsibilities can be challenging. WKU Online Student Services are here to connect you to your available WKU resources such as Online Orientation, WKU Library services, an Online Writing Lab, Online Tutoring, Career Services, Academic Advising, and a **Student Success Coach** (<https://www.wku.edu/online/coaching/>) who

will always be there lending support and guidance throughout your entire program – all easily accessible and free of charge through our **Student Resource Portal**. (<https://www.wku.edu/online/srp/>)

### **Distance Learning Testing Center (<https://www.wku.edu/testing/>)**

(270) 745-5122

dltc@wku.edu

The DLTC provides testing services to students taking online courses through WKU and other higher education institutions. The centers are certified through the National College Testing Association (NCTA) and adhere to the professional standards and guidelines provided by the organization. Additionally, DLTC administers workforce certification, academic placement, and admission exams to WKU and the surrounding communities.

### **On Demand (<https://www.wku.edu/ondemand/>)**

(270) 745-4158

ondemand@wku.edu (%20ondemand@wku.edu)

WKU Online also offers an on demand option that provides asynchronous online courses for students to pursue educational experiences outside the traditional college classroom. On demand courses are offered to help undergraduate and graduate students who, because of distance or time constraints, cannot participate in traditional on-campus or semester-based online courses. Over 100 web courses are available and WKU faculty teach all courses.

Students may register for on demand courses any day of the year and may complete on demand courses in as little as 7 weeks or take up to 9 months. Admission to the University is not required to enroll in on demand options; however, if students intend to pursue a degree, they must be formally admitted. All registrations are considered in-state for tuition purposes. A list of available on demand courses can be found on our website or by viewing WKU's schedule of classes and searching by campus "On Demand."

### **Online Recruiting**

(270) 745-5173

learn.online@wku.edu

WKU Online Recruitment is dedicated to guiding prospective students through the process of enrolling in our online degree programs. Utilizing advanced digital marketing strategies, personalized communication, and one-on-one virtual meetings, our team ensures a seamless application experience. For a comprehensive list of our online degree programs, please visit our website at [wku.edu/online](https://www.wku.edu/online) (<https://www.wku.edu/online/>). To speak with a representative, call (270) 745-5173 or toll-free at 1-888-4WKUWEB (888-495-8932), or email us at [learn.online@wku.edu](mailto:learn.online@wku.edu).

## **Cohort Programs (<https://www.wku.edu/cohort/>)**

(270) 745-2162

delo.cohorts@wku.edu

Cohort Programs works with academic departments to provide quality college credit programs designed for a specific number of students, a cohort, who will move through the coursework together. We partner with businesses and industry to develop customized certificates and degree programs that meet the needs of WKU partners.

## **Continuing & Professional Development (<https://www.wku.edu/cpd/>)**

(270) 745-1902

CPD oversees four non-credit areas:

- Career & Workforce Development (CWD) – provides training in communication skills, team building, supervision, and more to help develop the workforce in our community
- Lifelong Learning (LL) – coordinates professional development learning opportunities and oversees the Continuing Education Unit (CEU) process
- Training Resources & Event Planning Services (TREPS) – facilitates training and events for individuals and organizations through the region, as well as the WKU campus community
- Conference Services - provides meeting support for WKU and public events at the Knicely Conference Center and Eva and Jim Martens Alumni Center. The Office of Conference Services coordinates accommodations for events including conferences, corporate trainings, trade shows, receptions, awards banquets, and social gatherings.

## **Regional Campuses (<https://www.wku.edu/regionalcampuses/>)**

Western Kentucky University is designated by the Kentucky Council on Postsecondary Education as a regional university that is responsible for the needs of students in the designated service area (DSA), which consists of 27 counties.

WKU regional locations bring the University to each region through academic programs, workforce development opportunities, and resources designed to meet the unique needs of each community.

Financial assistance (<https://www.wku.edu/financialaid/>) and transfer scholarships (<https://www.wku.edu/financialaid/scholarships/transfer.php>) are available for qualified students.

### **WKU in Glasgow (<https://www.wku.edu/regionalcampuses/glasgow/>)**

glasgow@wku.edu

500 Hilltopper Way

Glasgow, KY 42141

(270) 861-6900

WKU in Glasgow offers a variety of courses and degree programs designed to meet the unique needs of adult learners within the region. Classes are offered face-to-face, online, and using live-stream technology or through a hybrid of these formats.

WKU in Glasgow staff provide hands-on support, including academic & transfer advising, financial aid counseling, tutoring, writing assistance, testing, and much more. Students also have access to the WKU in Glasgow Learning Commons – a space dedicated for students that includes quiet study areas, computers & printing stations, open workspaces and reading nooks, as well as an area for students to work collaboratively.

### **WKU in Elizabethtown (<https://www.wku.edu/regionalcampuses/etown-ftknox/>)**

etown-ftknox@wku.edu

610 College Street, CRPEC 130

Elizabethtown, KY 42701

(270) 769-7930

WKU in Elizabethtown is located on the Elizabethtown Community and Technical College campus and also offers courses at the Hardin County Schools Early College & Career Center (EC3). WKU in Elizabethtown provides a variety of courses and degree programs designed to meet the unique needs of adult learners within the region. Students have access to academic & transfer advising, military student services, financial aid counseling, computer labs, tutoring, writing assistance, testing, and other resources to encourage success. Classes are offered face-to-face, online, and using live-stream technology or through a hybrid of these formats.

#### **WKU at Ft. Knox (<https://www.wku.edu/regionalcampuses/ftknox/>)**

etown-ftknox@wku.edu  
31 Warehouse Street, Building 65  
Layaou Hall, Room 103  
Fort Knox, KY 40121  
(270) 745-2626

WKU has an office located on the Fort Knox command post which offers a variety of courses and degree programs designed to meet the unique needs of military students and their families. Classes are offered face-to-face, online, and using live-stream technology or through a hybrid of these formats. Students have access to academic & transfer advising, military student services, financial aid counseling, computer labs, tutoring, writing assistance, testing, and other resources to encourage success.

#### **WKU in Owensboro (<https://www.wku.edu/regionalcampuses/owensboro/>)**

owensboro@wku.edu  
4821 New Hartford Road  
Owensboro, KY 42303  
(270) 684-9797

WKU in Owensboro provides a variety of courses and degree programs designed to meet the unique needs of adult learners within the region. WKU staff provide hands-on support, including academic & transfer advising, financial aid counseling, tutoring, writing assistance, testing, and much more. Classes are offered face-to-face, online, and using live-stream technology or through a hybrid of these formats.

#### **WKU in Somerset (<https://www.wku.edu/regionalcampuses/somerset/>)**

stephanie.prichard@wku.edu  
University Center of Southern Kentucky  
808 Monticello Street  
Somerset, KY 42501  
(606) 451-6667  
(270) 861-6920

Through a partnership with the University Center of Southern Kentucky at Somerset Community College, WKU offers a variety of courses and degree programs designed to meet the unique needs of adult learners within the Somerset region. WKU staff provide academic & transfer advising, financial aid counseling, tutoring, writing assistance, and more. Classes are offered face-to-face, online, and using live-stream technology or through a hybrid of these formats.

## **Global Learning & International Affairs (<https://www.wku.edu/international/>) (WKU Global)**

Mr. John Sunnnygard, Associate Provost for Global Learning and International Affairs  
Honors College and International Center (HCIC)  
(270) 745-4857

Western Kentucky University has a long and rich tradition of international engagement which is represented throughout the university's strategic plan. Global Learning and International Affairs (WKU Global) works on campus and around the world to offer WKU students transformative global learning experiences on and off campus. Our team are the first to welcome and prepare international and displaced students to succeed at WKU. WKU Global consists of two units: Global Learning Admissions and Recruitment (GLAR) and Global Learning Advising and Student Services (GLASS). WKU Global collaborates closely across campus to make study abroad affordable, achievable, and available to all WKU students. All WKU Global units are housed in the Honors College and International Center building.

### **Global Learning Admissions and Recruitment (<https://www.wku.edu/international/>) (GLAR)**

applyinternational@wku.edu  
(270) 745-4857

- **Global Learning Admissions and Recruitment (GLAR):** GLAR is committed to right-fit recruiting whether it is bringing a diverse and qualified of international students to the WKU campus or connecting WKU students to global learning opportunities. This includes setting and ensuring adherence to admission standards, liaising with academic departments and colleges to establish fruitful international partnerships in support of student recruitment, and awarding scholarships.
- **Global Marketing and Communications:** Driven by the goals of WKU's strategic plan, the marketing and communications unit develops and oversees a comprehensive communications plan. Through market research and data-driven strategy, WKU Global provides timely information to a wide range of constituents including key support for global learning student recruitment and retention.

### **Global Learning Advising and Student Services (<https://www.wku.edu/international/>) (GLASS)**

study.abroad@wku.edu, isss@wku.edu  
(270) 745-4857

- **Study Abroad Advising (<https://www.wku.edu/studyabroad/>):** WKU encourages and supports all students seeking the opportunity to incorporate international academic, professional, and cross-cultural experiences into their education. WKU offers a wide variety of international education opportunities for a range of academic disciplines and budgets. Students can choose to study, intern, volunteer, student teach, conduct research abroad or participate virtually during any academic term.
- **International Student and Scholar Services:** International Student and Scholar Services (ISSS) supports WKU's international students, visiting scholars, and their families through immigration advising, advocacy, cross-cultural programming, and training.
- **Global Learning Programming:** WKU Global is committed to providing global learning opportunities to the WKU campus community through

cross-cultural training, global learning forums, student events, workshops, and topical discussions.

- **International Pathway to Academic Success (IPAS):** The IPAS is committed to international student success by delivering a specialized first-year program that offers customized courses, academic support, and co-curricular engagement to facilitate a successful transition to college life at WKU.

## Housing and Residence Life (<https://www.wku.edu/housing/>)

hrl@wku.edu  
Southwest Hall, Room 18  
(270) 745-4359

The Department of Housing and Residence Life, in partnership with the student and the university community, provides a premier living/learning experience that promotes student success. We offer 15 residence halls with a variety of living options to accommodate the needs and preferences of our student population. Several of the amenities include the following: cable television, internet connections and wifi capability in each bedroom, and laundry facilities in each hall. Apartment living is also available to juniors, seniors, and graduate students. Leadership is provided in each hall by live-in professional staff members. Additionally, community advisors, resident assistants, and desk assistants work to provide services in the halls that include a 24-hour information/security desk operation. Residence hall rooms are equipped to accommodate two students and each room is furnished with beds, chests of drawers, bookshelves, closet space, desks and chairs.

### Housing Application and Fee Payment

A \$75.00 housing application fee is required to file this Contract. This fee is a one-time payment for applicants new to WKU Housing. Returning students continuing in housing for the next academic year through completion of a housing renewal application are not required to pay another fee. The fee does not apply toward the semester housing fee or other University obligations. The application fee is non-refundable.

A resident agrees to pay the full semester housing fee by the due date.

The resident agrees that any deviation from the established schedule of payment or any problem with payment, must be approved by the office of Billings and Receivables before payment is due.

The resident agrees that failure to make payment as prescribed does not relieve the resident of accumulated housing fees while in residence.

The resident understands that nonpayment may result in denial of residence hall accommodations and services, as well as University registration, until the amounts due are paid.

### Cancellations and Refund Policy

#### Cancelation before the beginning of the Academic year or Spring Only Semester:

Written notice of cancelation must be made to the Department of Housing & Residence Life in order to avoid housing charges. Cancelations must be received by the Monday of the first day of classes.

#### Cancelation After the Beginning of the Academic Year or Spring Only semester:

A resident who does not check into the assigned room by midnight of the first day of classes will be considered a "no show," and be canceled

immediately. A late cancelation charge of \$150 will be assessed to students who are no shows.

Residents who have checked into their housing assignment must go through the official withdrawal process to cancel this Contract. Official withdrawal procedures are outlined in the University publication, "Hilltopics for Residence Hall Living." A student who is an unofficial checkout will be assessed a \$150 unofficial checkout charge.

A termination fee and any applicable housing fees (room charge through the official date of withdrawal, or assessment of the required housing fee for non-compliance with the required housing policy) will be assessed to a student's bill. The contract termination fee is 50% of the student's semester housing charge.

Requests for exemption can be submitted online in the Housing Portal. Exemptions are not guaranteed.

A resident's date of official withdrawal from the assigned residence hall room will determine the room charge and, if applicable, the amount of housing fee refund.

An official withdrawal prior to or during the first 6 days of classes (Monday to Monday of the 1st week of the semester, including holidays if applicable) will be pro-rated by nights in room. From the 7th day of class through Sunday of the second week, and thereafter determines the number of weeks assigned, using the following schedule: second week: 50% of semester fee; third week: 75% of semester fee; after the third week, the charge is 100%.

An assigned resident who does not go through the official withdrawal process to cancel this Contract on or before the last day of finals week of the Fall Semester will be considered an assigned Spring Semester resident and will be charged a Spring Housing fee accordingly.

### Room Assignments

Room assignments are made based upon the date of receipt of the Housing Agreement and accompanying housing application fee. Returning residents who renew their housing agreement prior to the established deadline are given "priority status" and are reassigned first. Incoming freshmen and transfer students are assigned next based upon their date of completed housing contract and application fee paid.

Although there are no guarantees, special consideration is given to the indicated preferences. Roommate preferences are made based on availability and mutual requests. It is recommended that residents wishing to room together should submit their Agreements together when possible.

### Residence Hall Rooms

Residence hall rooms are equipped to accommodate two students and each room is furnished with beds, chests of drawers, bookshelves, closet space, desks and chairs.

### Reservations

Students should submit the completed Residence Hall Housing Agreement with their \$75.00 application fee immediately after being admitted to the University. Students may apply online through the Housing Portal (<https://www.wku.edu/housing/portal/>) with credit/debit card.

## ID Center (<https://www.wku.edu/idcenter/>)

Downing Student Union 2125

(270) 745-2417

All full-time and part-time students are issued a personal identification card (WKU ID Card). The ID card contains a photo image, the student's name, and WKU ID number. The ID card entitles the full-time student to admission to campus athletic events, use of recreational facilities in the Student Union at student rates, admission to the Preston Center, check-out privileges at the library, and other general University services. It can also be used as a debit card at all Restaurant Group facilities, the WKU Store, WKU Postal Services, Student Health Services, selected vending machines, laundry machines, and more. The ID card for part-time students provides similar privileges as received by full-time students detailed above with the exception of admission to some recreational activities unless an additional fee is paid. The ID card is not transferable and is valid for the duration of one's college career at WKU. Students are expected to carry their ID card at all times and to present the card upon request by University Officials. The WKU ID Card must be surrendered upon demand if revoked by a University Official. The University is not responsible for any loss or expenses resulting from the loss, theft, or misuse of this card. If the card is lost or stolen, it must be replaced at a cost to the student. Application for replacement of an ID card should be made at the ID Center. The ID card is the property of Western Kentucky University.

## Information Technology Services (<https://www.wku.edu/its/>)

Information Technology Services (ITS) is a unit in the Division of Strategy, Operations, and Finance. The goal of ITS is to provide WKU students, faculty, and staff with superior customer service; reliable and timely technical support; state-of-the-art technology tools; technology training; and convenient access to computing and communications resources. ITS continually places specific emphasis on the use of information technology in student learning, faculty teaching, and staff productivity.

ITS services include: providing instructional delivery and support leveraging a variety of technologies to support traditional and online instruction; delivery of information through a mobile app for key systems and services such as email, course schedules, meal plan management, campus maps, and bus schedules; support of Student Technology Center locations (open labs), providing computers and printing services available to all WKU students, faculty, and staff; and support of departmental labs/classrooms.

In addition, WKU ITS provides a number of user support services including a centralized ITS Service Desk and TopperTech, a complimentary repair service for student computers where students and employees can also checkout technology equipment for academic or WKU-sanctioned purposes. These and other services are described in more detail on the WKU ITS web page (<https://www.wku.edu/its/>).

## Intercultural Student Engagement Center (<https://www.wku.edu/isec/>) (ISEC)

Dr. Cres'Sena Thomas, Associate Director  
Dero Downing Student Union, Office 2041  
Phone: 270-745-5066; Fax 270-745-5273

The Cynthia and George Nichols III Intercultural Student Engagement Center (ISEC) promotes a culturally inclusive campus environment, cultural awareness and competence, inter-group dialogue, engagement and intercultural interaction, and supports lifelong learning about self and others. The office serves as a hands-on recruitment and retention

resource for the many cultural, religious/spiritual, and identity groups reflected within the WKU community. The center provides student support services to foster academic success and sponsors culturally based celebratory events. Staff within ISEC carry out programmatic initiatives designed to increase the cultural competency of students, faculty, and staff. Additionally, center staff manages respectful spaces for students to learn about themselves and others through meaningful experiences, dialogues, and opportunities for growth.

## Kentucky Museum (<https://www.wku.edu/kentuckymuseum/>)

1444 Kentucky Street  
(270) 745-2592

The Kentucky Museum has its origins in the establishment of the Kentucky Building in 1939 as a place for "Kentuckians to know Kentucky." Today, the Kentucky Museum continues this charge while increasing interdisciplinary knowledge of, appreciation, and respect for a collection representative of South Central Kentucky. As a teaching museum, we conduct research, preservation, and interpretation in a variety of fields, with special emphasis on fine, decorative, and folk arts; clothing and textiles; toys; political memorabilia; and other culturally significant items from our community.

### Mission Statement

The Kentucky Museum enhances the academic mission of Western Kentucky University and provides quality educational and cultural experiences for our campus and community.

### Vision Statement

The Kentucky Museum is a teaching museum with premier cultural collections utilized to complement, support, and challenge the academic experience. We also provide a gathering place for our campus and community to come to know and celebrate who they are as individuals and Kentuckians in the 21st century.

## Med Center Health at WKU Health Services (<http://www.wku.edu/healthservices/>)

1681 Normal Drive  
Phone: (270) 745-CARE (2273)  
Websites: <http://www.wku.edu/healthservices> (<http://www.wku.edu/healthservices/>)  
<https://medcenterhealth.org/wkuhealthservices>

WKU Health Services is your provider for comprehensive healthcare services for students, faculty and staff, brought to you by Med Center Health (<https://medcenterhealth.org/>), the largest and most comprehensive healthcare provider in Southcentral Kentucky. Located just two miles from WKU's Bowling Green campus, The Medical Center at Bowling Green, Med Center Health's flagship hospital, offers comprehensive emergency, specialty and surgical services.

At WKU Health Services, we are committed to the health and wellbeing of every WKU student, faculty and staff member. We are here to provide care for you through offering a variety of services including:

- Acute non-emergency injury treatment
- Allergy Treatments

- Annual Wellness Visits
- Biometric Screening
- Contraceptive Services
- Immunizations
- Lab work
- Medication Administration
- Mental Health Services
- Occupational Medicine
- Physical Therapy
- Pregnancy Testing
- Primary Care
- STI testing
- Telemedicine
- Women's Health Visits
- X-Ray

Through partnerships with campus-based services, WKU Health Services provides health and wellness resources to the campus community aimed at helping students stay well during their time at WKU and helping faculty, staff and their families with the care they need throughout the year.

Our providers and staff include a Physician Assistant, Nurse Practitioners, registered medical assistants, x-ray and lab technicians. We are in network with all major insurance plans, including Medicaid and Medicare. We also accept the WKU Student Health Insurance plan (<https://wku.myahpcare.com/>). If there is an out-of-network patient responsibility, the self-pay discount fee schedule can be used.

WKU Health Services allows patients the option to pay in cash for services rendered at our clinic as opposed to billing those services to insurance. Depending on the patient responsibility requirement from your health plan, a copay will be collected at the time of service.

For current hours of operation, please visit the website. Special alternate hours may apply during holiday and summer breaks. To schedule an appointment to see a healthcare provider, call (270) 745-CARE (2273).

***Patients will need their driver's license or other official form of ID and their insurance card (if available) at the time of their appointment. Insurance is not required to be seen by a healthcare provider.***

WKU Health Services is located on the south side of the WKU Bowling Green campus, near the Freshman Village with convenient access to the Topper Transit line (Ransdell Hall stop). Free parking is available for patients while they are seeing our providers (license plate number must be provided to front desk personnel).

## Military Student Services (<https://www.wku.edu/veterans/>)

military@wku.edu  
Gary Ransdell Hall 2067  
(270) 745-2180

Western Kentucky University is committed to providing exceptional and affordable options to our military students. The Office of Military Student Services leads initiatives and offers unique programs to ensure the educational success of our total military student population including active duty, guard and reserve members, veterans, and their family members. Visit [www.wku.edu/veterans/](http://www.wku.edu/veterans/) (<http://www.wku.edu/veterans/>) to discover services and programs available, a few of which are:

veterans/) to discover services and programs available, a few of which are:

- Free textbook loans to eligible students through the Textbooks For Troops program
- Discounted Tuition Rate for active duty, reserve, and National Guard members, including active-duty officers in the USPHS and NOAA.
- Federal Tuition Assistance help for all service members, from all branches.

Since 1972 WKU has provided educational opportunities on post at Ft. Knox. WKU also offers the only Veterans Upward Bound program in Kentucky, an award-winning Army ROTC, an Air Force ROTC partner school program, and so much more.

Western Kentucky University is committed to ensuring flexibility toward obtaining a degree to service members, as stated in the Higher Education Relief Opportunity for Students (HEROES) Act of 2003. Several WKU policies apply specifically as mentioned below:

- The Military Withdrawal policy permits a service member the ability to withdraw from a course or the entire schedule of classes, and receive a tuition and fee refund.
- A degree term extension is available, if needed.
- Service members may request a grade of incomplete if a relatively small amount of work is not completed, allowing an extension due to deployment.
- The Military Absence Policy for Official Military Duties and Veteran Administration Medical Appointments directs instructors to be flexible and offer accommodations for assignments missed due to official military duties or VA medical appointments.

WKU also supports and complies with the U.S. Department of Education Readmission policy ([https://www.ecfr.gov/cgi-bin/text-idx/?SID=39e00d2cf51750ff02f3872015b89388&mc=true&node=se34.3.668\\_118&rgn=di](https://www.ecfr.gov/cgi-bin/text-idx/?SID=39e00d2cf51750ff02f3872015b89388&mc=true&node=se34.3.668_118&rgn=di))

## Office of Research and Creative Activities (<https://www.wku.edu/research/>) (ORCA)

research@wku.edu  
Wetherby Administration Building 209  
(270) 745-4652

The mission of the Office of Research & Creative Activity (<https://www.wku.edu/research/>) is to provide outstanding support for the research, service, creative, and scholarly endeavors of faculty, staff, and students. Our staff is dedicated to partnering with the university community to increase external support for these activities, while ensuring compliance with federal, state, and institutional regulations.

The Office of Research & Creative Activity includes the Office of Sponsored Programs (<https://www.wku.edu/sponsoredprograms/>) and the Office of Research Integrity (<https://www.wku.edu/compliance/>).

The Office of Sponsored Programs supports faculty and staff in obtaining, negotiating, and administering all external funding awards. The Office of Research Integrity provides guidance in the protection of the rights, welfare, and security of faculty, staff, and students involved in research activities throughout the WKU campus system and supporting communities to ensure compliance with federal, state, and local requirements.

The Office of Research & Creative Activity also oversees a variety of programs and initiatives that provide support for research, creative, and other scholarly activities at WKU.

## Office of Scholar Development (<https://www.wku.edu/osd/>) (OSD)

Lindsey Houchin, Assistant Director  
osd@wku.edu

Honors College & International Center 1045  
(270) 745-5043

The Office of Scholar Development (OSD) mentors students applying for nationally competitive scholarships that fund “academic extras” beyond what’s covered in tuition, such as study abroad, research, professional experience, and more.

From first drafts to final submissions with multiple revisions in between, OSD helps students make more possible regardless of their major or means. By conceptualizing and revising the stories they tell in application essays and interviews, students better understand their strengths, interests, and purpose—and explore multiple possible pathways to that work.

We are located on the first floor of the Dixie and Peter Mahurin Honors College-International Center on Normal Street. Please email OSD at osd@wku.edu for more information or to schedule an appointment.

## Fulbright Student and Faculty Programs

### Domestic Student Contact:

Dr. Melinda Grimsley (melinda.grimsley@wku.edu)  
Office of Scholar Development  
WKU Honors College-International Center 1045  
Phone: (270) 745-5043

### International Student or Scholar Contact:

Global Learning Advising and Student Services (isss@wku.edu)  
Phone: (270) 745-4857

### Faculty Contact:

Dr. Anthony Harkins (anthony.harkins@wku.edu)  
Fine Arts Center 132  
Phone: (270) 745-3957

Fulbright student grants for study, research, or teaching abroad are available to well-qualified student applicants holding a bachelor’s degree or the equivalent before the beginning date of the grant. Selection is based on academic record, validity of the proposed study, language preparation, and personal qualifications. Interested students should contact Dr. Melinda Grimsley, Office of Scholar Development. The Fulbright international exchange of scholars provides opportunities for selected WKU and foreign university professors to teach and conduct research abroad for up to a full academic year. Interested faculty should contact Fulbright Faculty Liaison Dr. Anthony Harkins.

## Parking and Transportation Services (<https://www.wku.edu/transportation/>)

transportation@wku.edu  
578 Campbell Lane  
(270) 745-2361

A number of Parking & Transportation Services are available through this department. If parking on Main or South campuses (no requirement for regional campuses), students may choose to purchase an annual parking permit from the PTS Department, or purchase hourly parking, or daily parking through the ParkMobile app. Topper Transit provides free bus service between locations on Main Campus, South Campus and various off-campus shopping destinations. Students can monitor bus arrival times using the iWKU app. Curb-to-curb disability para-transit services and evening, on-demand ride services are also provided free and can be requested via the TransLōc app. In addition, Parking & Transportation Services offers discounted GoBG city bus passes and subsidized airport shuttle service to Nashville International Airport. Bike racks are located throughout campus.

Permits may be ordered online at [www.wku.edu/transportation](http://www.wku.edu/transportation) (<http://www.wku.edu/transportation/>). Follow PTS on Facebook, Twitter, YouTube and Instagram.

## Police Department (<https://www.wku.edu/police/>)

wkupolice@wku.edu  
Parking Structure 1  
(270) 745-COPS (2677)  
(270) 745-2548  
Emergency Number 911

Western Kentucky University Police department is committed to building and fostering partnerships through community policing across campus and in the Bowling Green-Warren County area. We believe our relationships with the community reduce crime and enhances the quality of life for students, faculty, staff and guests. Our police department is accredited through the Kentucky Association of Chiefs of Police (KACP) and is committed to providing quality service to the WKU community and its guest.

Our mission is to create a safe, interactive environment that is conducive to learning. We are dedicated to building strong relationships across campus and within the local community to ensure that WKU students, faculty, staff and visitors feel safe, secure, and informed. We seek to accomplish this mission by strengthening relationships within the community, developing and evaluating effective responses to identified problems, and maintaining order.

## Restaurant Group (<https://www.wku.edu/wkurg/>)

wkurg@wku.edu (:wkurg@wku.edu)  
Downing Student Union 1045  
(270) 745-2416

WKU Restaurant Group offers a wide variety of dining options...many that will fit your wants and needs. We offer economical and convenient Meal Plans for all students. For additional information or to sign up for a Meal Plan or Dining Dollars account, visit the Restaurant Group (<https://www.wku.edu/wkurg/>), stop by our office in Downing Student Union Room 1045 or call (270) 745-2416.

### Top of the Hill

- **DaVinci’s in Snell Hall** – A Panera Bread style restaurant, DaVinci’s offers muffins, wraps, bagels and hot bagel breakfast sandwiches each morning; easy for the student that is on the go. The lunch menu



includes a wide variety of soups, salads, gourmet chips, signature selection sandwiches and wraps made to order. The original menu provides a diverse selection of convenient ready-to-go salads and sandwiches, making it especially well-suited for customers on a tight schedule. The options at DaVinci's are available for breakfast and lunch as well as for a mid-morning or afternoon snack. Located in Snell Hall.

#### WKU Commons at Helm Library

- **Eiffel Pizza** – Offers French inspired pizza in many exciting ways such as brisket pizza and chicken bacon ranch pizza along with the classic's: cheese and pepperoni. They also offer zesty wings in buffalo, barbeque, and jerk chicken flavors! Get the best smashburger and fries in town at Eiffel Pizza too!
- **Moe's Southwest Grill** – Welcome to Moe's! A Mexican restaurant with a Southwest twist. Every hour, we cook all-natural proteins on the grill. And every day, our seasonal salsas and pico de gallo are freshly made in house.
- **Panda Express** – Panda Express features Mandarin and Szechwan wok-cooked entrées. Entrées include favorites like broccoli beef, orange chicken, and Kung pao chicken.
- **Road Trip America** – featuring hand breaded chicken tenders, sandwiches and sides.
- **Rising Roll** – offers unique gourmet sandwiches, salads, soups and breakfast dishes made from the freshest ingredients right in our restaurant every day.
- **Spencer's Coffee** – Spencer's has been southcentral Kentucky's destination for world-class coffee and espresso drinks. But coffee is only the beginning. We specialize in all things tasty, including handmade breakfast and scratch pastries. This is a local favorite for a quick, delicious lunch - we start with simple recipes, made with great ingredients.

#### Center of Campus

- **P.O.D. Market @ Bates Runner Hall** – Provisions on Demand (P.O.D.) offers a variety of fresh food, produce and everyday essentials that deliver quality, selection and value. Quite simply, P.O.D. is committed to giving people the stuff they want when they want it. Located in Bates Runner Hall and connected to the SUBWAY @ Bates.
- **Subway @ Bates Runner Hall** – Offers a delicious variety of foot long and 6-inch sandwiches, salads and wraps that are made with a wide assortment of meats, cheeses, vegetables and toppings. All Subway sandwiches are made on freshly baked bread and are prepared right before your eyes, just the way you like it.
- **Fresh Food Company** – Providing our guests with the highest quality foods prepared right before your eyes, The Fresh Food Company offers one of the most exciting dining experiences on campus. It features authentic upscale foods from 'mini-restaurants' – Deli, Dessert, Home, Mongolian Grille, Oven, The Produce Market, Sauté and Simple Selections. Our chefs are ready to serve you a changing menu of specialties including daily vegan/vegetarian options, home-style comfort foods, hand-tossed pizza, made-to-order pasta, a full salad bar, deli offerings, fresh whole fruits and gluten friendly items just to name a few. Simple Selections is an allergen-conscious food station, vegan/vegetarian friendly, Gluten and dairy-free options, items made from scratch and is intended for everyone eating in Fresh Food Company. The Fresh Food Company is a great place to get what you crave and

catch up with your friends. Continuous dining from 7 a.m. to 8 p.m. most nights! Located on the Downing Student Union first floor.

- **DSU Food Court** – Whether you're in the mood for a burger, chicken or pizza, the DSU Food Court has something for everyone. Papa John's, Steak 'n Shake and Chick-fil-A are all conveniently located in the heart of campus.
- **RedZone** – WKU's sports themed restaurant, RedZone has something for everyone from wings, nachos and amazing queso to salads and sandwiches. No matter what you are craving you can find it here! Located on the DSU first floor behind the DSU Food Court.
- **Burrito Bowl** – Authentic. International. Bold. Located in the Downing Student Union, Burrito Bowl is one of the hippest restaurants on campus! Whether you are health-conscious or you want to try food from around the world, Burrito Bowl has you covered!
- **Starbucks** – Starbucks is one of the hottest spots on campus! Enjoy one of the famous coffee beverages, teas, pastries or sandwiches any time throughout the day. Located on the Downing Student Union first floor.

#### Bottom of the Hill

- **Einstein Bros. Bagels** – with its generous selection of freshly-baked bagels, bagel sandwiches and premium gourmet coffee, as well as, made to order sandwiches, salads, fresh fruit, blended drinks and healthy snacks, this popular brand provides a pleasant start to the day or an afternoon break from the campus routine. Located in Jody Richards Hall.
- **The Den by Denny's** – This is a place with a vibe. Where you step right up to the counter and order from a wide array of items. The menu is breakfast all-day, plus sandwiches, burritos, salad – all made the way we eat today. Saucy, spicy, slightly unruly, proudly old-schooley. (Hand mixed shakes, anyone?) This is "The Den". Located next to Pearce Ford Tower.
- **Pit Stop Convenience Store** – Offers a variety of everyday essentials for snacks on the go or for your room. Located next to Pearce Ford Tower.

#### First Year Village – Regents Hall

- **The Spread – Wicked Good Subs** – Our chef-inspired signature subs are infused with our epic house-made spreads, toasted to perfection and finished your way. Our subs are bold, fierce, simple.... wicked good.
- **Java City** – Java City offers a high-quality, beverages from signature drinks to Cold brew and Nitro coffee, teas and smoothies. Also offered are food offerings to capture all morning and afternoon dayparts including premium snacks and pastries. 100% of Java City coffee & espresso is Rainforest Alliance certified, ensuring that farms and cooperatives that meet rigorous standards for environmental conservation as well as social responsibility and fair labor practices.

## Student Accessibility Resource Center (<https://www.wku.edu/sarc/>) (SARC)

sarc.connect@wku.edu  
Downing Student Union 1074  
(270) 745-5004 or TDD (270) 745-3030

Students with disabilities sometimes need assistance to ensure an adequate academic and social environment while attending the University. This assistance is usually provided through the Student Accessibility Resource Center (SARC). SARC coordinates its activities

through individual faculty members, other campus offices, and public agencies. Students with disabilities receive accommodations specific to their individual disability and/or impairment. These accommodations may include: note takers, testing accommodations, alternative text formats, priority in academic advising/registering, etc. Particular attention relates to assuring accessibility in classroom, laboratory, housing, distant learning, and online environments. Interpreting and captioning services are available for Deaf and Hard-of-Hearing students. If a student with a disability has concerns or needs before they attend the University, if they need accommodations while participating in university services/activities, or if any concerns arise while they are enrolled on campus, they are encouraged to contact the SARC office. Both consultation and technical assistance are available.

## Student Activities (<https://www.wku.edu/sao/>)

Downing Student Union 2059  
(270) 745-2459

Western Kentucky University students have a significant role in the internal governance of the University. Elected or appointed representatives of the student body serve with members of the faculty and administration on policy-recommending councils and committees. Student members of internal governance councils and committees are selected by the Student Government Association. For more information about the membership and function of these committees and councils contact the Student Government Association Office, DSU 2045, (270) 745-4354.

### Student Life Policies

All university citizens enjoy the rights and liberties assured by the constitutions of the Commonwealth of Kentucky and the United States of America. Likewise, they are subject to the responsibility and obligation to accord respect to the rights of others. Student Life policies are intended to foster student development and responsibility. Guided by these principles, the Department of Student Activities and Division of Enrollment and Student Success maintain the mission of the university by ensuring that students are afforded opportunities for civic engagement with respect to the rights of others. Students' rights, responsibilities, and the Student Code of Conduct (<https://www.wku.edu/studentconduct/student-code-of-conduct.php>) are outlined in this catalog and in the WKU Student Handbook (<https://www.wku.edu/handbook/>). Student organizations, activities, and leadership programs make a great contribution to student life at WKU. All students are encouraged to become involved in organizations whose purposes and activities will contribute to their personal growth and development.

## Dero Downing Student Union (<https://www.wku.edu/dsu/>)

[dsu.operations@wku.edu](mailto:dsu.operations@wku.edu)  
Downing Student Union 1053  
(270) 745-5793

The Downing Student Union is truly the crossroads of WKU! Located on the ground floor are The WKU Store, Postal Services, & The Passport Office. On first floor, visitors will find the Downing Student Union Operations Office, Fresh Food Company, the Food Court, The Red Zone, Starbucks, Burrito Bowl, Student Accessibility Resource Center (SARC), administrative offices for the WKU Restaurant Group, a Study Lounge, the Recreation Room, Nite Class Multipurpose venue, and a 633-

seat Auditorium. Located on the second floor are the Office of the Dean of Students, The Advising and Career Development Center, Transfer Center, Student Government Association (SGA), Office for Student Activities, The Intercultural Student Engagement Center (ISEC), The Gallery, The Pride Center, the Spirit Masters Office, and the ID Center. And, the third floor has various sizes of meeting and multipurpose rooms. To reserve space in the Union please visit [www.wku.edu/dsu](http://www.wku.edu/dsu). (<https://www.wku.edu/dsu/>)

### Lost and Found

The Downing Student Union Operations Office maintains campus-wide lost and found. A valid picture ID must be provided to claim an item.

## Campus Activities Board (CAB)

The WKU Campus Activities Board (<https://www.wku.edu/cab/>) (CAB) seeks to enrich the educational experience of students at WKU through the support of the overall mission of Western Kentucky University by offering a wide range of cocurricular experiences for students. Through these experiences, the Campus Activities Board strives to bring students together to enhance student involvement and create a campus atmosphere that addresses student needs outside of the classroom. In addition, CAB seeks to provide opportunities for group collaboration with other campus organizations, as well as opportunities for professional growth.

## Leadership and Volunteerism

The Leadership and Volunteerism office provides a variety of opportunities to students that allow them to engage in developmental activities. This office engages students in numerous service projects including Midnight on the Hill for St. Jude's Hospital. Alternative Spring Breaks, Red Cross blood drives, and Student United Way.

### Dynamic Leadership Institute (DLI)

WKU students are invited to apply for admission to the Institute. The Institute consists of four phases. Each phase is a semester with six workshops or activities that address a variety of leadership topics. Students are selected to represent a diverse group of ages, interests, and levels of leadership ability. Applications are available at the Leadership & Volunteerism office, DSU 2059.

### Volunteer Initiative Program (VIP)

The VIP exists to provide students with information about community service and volunteer opportunities in the Bowling Green area. Students have the opportunity to volunteer their time to local service agencies and get involved in the community. Volunteer opportunities range from one day events to semester long activities. There is something out there for everyone and the experience is priceless. The program is open to all WKU students, faculty, and staff.

## Registered Student Organizations

The Office of Student Activities works to provide co-curricular activities for those students who want to become involved at WKU. We have over 300 registered student organizations (<https://www.wku.edu/studentorgs/>), ranging from departmental, campus ministries, general clubs, honor societies, intramural recreation, professional, service, student representative and Greek life (fraternity and sorority).

## Student Government Association (SGA)

The Student Government Association (<https://www.wku.edu/sga/>) of Western Kentucky University represents and advocates for the entire WKU student body. Whether campus safety, college affordability, campus sustainability, campus inclusion, or other endeavors, SGA is committed

to advancing WKU as the best and most welcoming university it can possibly be on behalf of all Hilltoppers.

## Suzanne Vitale Clinical Education Complex (<https://www.wku.edu/wkucec/>) (CEC)

Dr. Christina Noel, Interim Executive Director  
cec@wku.edu  
104 Alumni Avenue  
(270) 745-4232

The Clinical Education Complex (CEC) at WKU houses the Family Resource Program, the Kelly Autism Program, the Renshaw Early Childhood Center and the Speech & Language Intervention Program. This complex is a comprehensive clinical setting for education and health and human services professionals. The CEC builds upon a strong tradition at Western Kentucky University to meet community needs, fill service delivery gaps, provide opportunities for applied research, and enrich both undergraduate and graduate students' educational experiences through an interdisciplinary teaching approach. Following is a short description of the units housed within the CEC:

### Speech Language Intervention Program (SLIP)

The Speech Language Intervention Program (SLIP) at the Suzanne Vitale Clinical Education Complex (CEC) provides assessment and treatment services to address communication needs across various domains, including speech, language, pragmatics, fluency, and voice. Evaluation, treatment, and consultative services are offered to CEC participants.

### Vickie and Dan Renshaw Early Childhood Center

The Renshaw Early Childhood Center (RECC) provides early learning and intervention services to children of all abilities, ages 15 months through kindergarten entry, in inclusive group settings. As a part of the early learning program, the RECC provides field experiences and mentoring for university students in early childhood education, special education, communication disorders, nursing and other related fields. The RECC also serves a center for research and collaboration with university and community partners and stakeholders. For more information, call (270) 745-2773.

### Family Resource Program

The (Family Resource Program) FRP is the nucleus of the CEC and is the first point of contact. The program supports families as a source of information, referral, and service in all CEC areas. Phone (270) 745-4232.

### Kelly Autism Program

#### Kelly Autism program Prime Time

KAP Prime Time provides programming for individuals ages 7 through adult who have been diagnosed with autism spectrum disorder (ASD) and other disabilities. KAP focuses on developing social, communication, sensory, and executive functioning in group afterschool environments. For more information, call (270) 745-4232.

#### Kelly Autism Program-Circle of Support

The Kelly Autism Program at WKU has created the Circle of Support, a program that offers seven areas of assistance specifically designed to address the challenges faced by students with autism spectrum disorder (ASD) and to increase their success on campus.

The major areas of assistance provided by KAP Circle of Support include: private residence hall rooms, study tables, mentoring, socials, mental health counseling, weekly advisor meetings and vocational planning services. For more information please email [circleofsupport@wku.edu](mailto:circleofsupport@wku.edu) or visit the website at <https://www.wku.edu/kapcircleofsupport/>.

## University Libraries (<https://www.wku.edu/library/>)

Joshua Vossler, Dean  
Cravens Library, Office 101  
270-745-2904

The University Libraries of WKU invites you to discover success with outstanding personnel, facilities, support services, and information resources to foster a dynamic learning and research environment through which our community can effectively explore, access, and use information.

The University Libraries serves as a regional lighthouse by:

#### Creating Environments

Swing by and check out the new Commons at Helm Library! Multiple collaborative and independent spaces are available for all to use and gather in an environment that harnesses active learning and creates a culture of innovation to power the intellectual. University Libraries offers both physical and electronic collections and support services to meet the needs of each student whether on campus, at home or on-the-go. Helm Library is currently undergoing renovations, expected to re-open in 2021, to transform its facility into an innovative, intellectual hub with a modern, multipurpose, student-centered space.

#### Connecting People

The library faculty and staff are committed to helping individuals achieve their academic goals. Through individual consultation, classroom instruction, online chatting, and phone conversations, University Libraries professionals connect with all so individuals may become independent thinkers, lifelong learners and global citizens.

#### Collaborating with All

The Libraries are continuously challenged to balance the resources of the present, while preserving the past, and preparing for the future. Technology, digital resources, and the plethora of information have transformed library services. The Special Collections Library houses a wealth of primary research materials in physical and digital format, most relating to the university and the state of Kentucky. TopSCHOLAR® –the open, scholarly and creative database of WKU – provides access of WKU intellectual assets to researchers from around the world. Our University Libraries also collaborates with institutions across Kentucky and globally to effectively deliver Interlibrary Loan resources.

Find us online at [wku.edu/library](http://wku.edu/library) for research guides, news and information.

## WKU Mail Services (<https://www.wku.edu/postal/>)

College Heights Post Office (U.S. Postal Service)  
Downing Student Union, Ground Floor  
(270) 745-3093

The College Heights Post Office is open 8:30 a.m. to 4:30 p.m., Monday through Friday. This full-service U.S. Post Office offers passport services (<https://www.wku.edu/passport/>), fax services, mailbox rentals, and packaging items. WKU Mail Services provides collection and distribution of campus mail, as well as delivery and processing of incoming and outgoing U.S. Mail.

## **WKU Store (<https://www.wku.edu/wkustore/>)**

Downing Student Union, Ground Floor  
(270) 745-2466

The WKU Store, voted BG's best place for WKU Gear, is the official stop for Hilltopper shoppers. WKU students receive their required course materials (textbooks and digital content) for the first day of class at the affordable rate of \$24 per credit hour through the Big Red Backpack program. To learn more about how the program works please visit: <https://www.wku.edu/bigredbackpack/>. The store is an Apple authorized seller featuring Macbooks, iMacs, iPads and accessories as well as Dell and other brands. The WKU Store is also the only place where students can bill textbooks and supplies to their University Bill at the beginning of each Fall and Spring term.

Visit the Main Campus Store on the ground floor of Downing Student Union. Thanks for shopping your WKU Store!